1. Plan Initiation 2. Plan Development 3. Plan Support 4. Plan Implementation Citizen Request (also via BOS or MAC): Stating perceived problem and Design and Consultation: Noticing to Neighborhood regarding intent to develop Educate Neighborhood Regarding Plan and Survey 8 affected area via calls, e-mail, or through Web site. Develop designs and consult with affected a traffic calming plan. Process (using most appropriate format for agencies (FD, CHP, Sheriff, Transit Agencies, 25 eighborhood, such as mailers, public notices, etc.) School District). Conduct field tests of pending devices, as Community Meeting: appropriate. Overview of Process Non-County Consult Fire District on County Distribute Neighborhood Survey4: Review of issues 1b 1b.1 19 maintained maintained planning, design, and Residents - Multi Unit Dwellings 9 Define desired outcome roadway roadway implemntation Business Owners - Property Owners Tutorial by Staff Form Neighborhood Traffic Committee (NTC) Notification of Construction: Review annual capital budget allocation and local Inform public and affected agencies of pending 26 Traffic concern Concern warrants DPW action, contributions construction. Determine General Public Support: such as Phase 1 non-physical remedied Educate users on proper maneuvering of Post signs with phone number, Web site/e-mail, to 20 traffic calming devices. pending devices. collect opinions of motorists not living within Collect Data: inforcement, maintenance, traffic Yes neighborhood (not receiving neighborhood survey). 10 Staff to collect additional data (if needed) with DPW operations, or other action. input from committee regarding time, location, etc. Staff to Problem 2b Assess Issues Resolved? Construction: 27 What is the most 2d Concern warrants education, Temporarys or permanent devices Data Review: dentify Neighborhood Support: appropriate such as distribution of flyers. 11 Staff and NTC review data and formulate ideas to treatment₁? address problems Minimum Response Rate = 50% 2c Minimum Approval Rate = 67% Monitoring: No Action Necessary 21 28 Staff collects data 3-6 months after Level of Support required for Phase 2 or 3 Plan Developments: implementation. devices Identify physical traffic calming devices to 3 12 reat issues according to street type, subject to General public responses (Web site/e-mail) Pursue Physical Traffic device eligibility guidelines. Initial plan for Calming Measures resident survey is speed control devices only. 4a Review annual capital budget allocation and local contributions DPW & Tally Survey Results: DPW sends letter to 22 NTC determines Staff tallies neighborhood support. DPW identifies number of areas that can be citizen indicating legree of success and General public support noted separately Affected Agency Input: reated in given year and assess workload. equest is on a waiting next steps. Norkload permitting, staff assigned to request. Solicit input from local service providers list for future 13 (FD, CHP, Sheriff, Transit Agencies, School District) evaluation. and refine plan. No Petition Sent to Citizen: 29a 29b When Neighborhood 23 14 Petition identifying the problem to be Notify Residents of Neighborhood Meeting Support? completed by 10 neighbors. resources permit Return to Plan Developmen Neighborhood Meeting: and modify plan (once), - Review draft plan Yes 15 including potential removal - Gather final input DPW Staff Defines Study Areaz: 24 of devices. Revising plan Leave Plan As-Is - Educate attendees on survey process - Is issue isolated or related to other problems? is subject to DPW securing - Refine plan as appropriate DPW No - What boundaries are appropriate? funds in lieu of selecting Approval next area/streets. and Project Funding Does CEQA apply to the activity? 16 Conduct neccessary environmental documentation. Collect Initial Traffic Data on Identified Streets: - Traffic Speeds - Traffic Volumes Collision History (17` DPW Conceptual Approval & Verification of Project Funding

Figure 1 NTMP Process Framework

- 1 A response is sent to every citizen who made a request informing them of the course of action.
- 2 Study area to include all streets that may experience a significant change in traffic due to treatment and will generally be bounded by arterials, freeways, rivers/canyons, etc.
- 3 First round of plan development will utilize speed control devices, following DPW installation of non-physical devices in Step 2.
- 4 Surveys distributed within study area. Multi Unit Dwellings' responses do not count toward the minimum response rate. Survey includes three questions: (a) Do you support the proposed plan? (b) Would you oppose a traffic calming device adjacent to your property? (c) Would you contribute to neighborhood funding of the proposed traffic calming measures?
- 5 Temporary devices are constructed at staff discretion based on previous experience. Temporary devices can be converted to permanent devices after 6 months of acceptable performance.
- 6 If non-physical and speed control devices are found to be ineffective, DPW may initiate volume control plan.